

Transport Procedures and Rules

1. Seat belts must be worn at all times.
2. Students must remain in their seats throughout their journey.
3. Students are not allowed to eat or drink on the bus.
4. Students are expected to follow the driver's instructions at all times when boarding, leaving and travelling on the bus.
5. Students are expected to behave responsibly at all times and follow the behaviours that are expected at school – they are ambassadors for the school.
6. No children under Year 3 can be transported on the bus to and from school with the exception of the Toddlers' Bus which carries an escort.

Procedures due to COVID 19

1. Students should social distance themselves at bus stops away from students in other year groups. Please be considerate to members of the public using bus stops and pavements.
2. Only one student may board or exit the bus at a time.
3. Face Masks
 - a. Students aged 11 and over are required to wear a mask over their nose and mouth, unless they have a medical exemption. Students under 11 may wear a mask if their parents and they wish.
 - b. Students must put their mask on before boarding the bus and then sanitise their hands. The mask must remain on for the duration of the journey.
 - c. Students will need to supply their own mask.
4. Students will sit, whenever possible, with others in their year group bubble. Age order; youngest at the front to oldest at the rear.
5. Students should sit in the same seat, wherever possible, if taking the bus to and from school.
6. Students are not permitted to sit next to the driver or at the front of the bus.
7. Students will exit the bus one at a time, sanitising their hands as they leave. Once they have exited the bus, they may remove their mask.
8. These rules are in place to ensure the law is adhered to and ensure the health and safety of the pupils, drivers and public.
9. Please be aware that any student reported for not adhering to these rules will be subject to the school's Behaviour and Rewards and Sanctions policies. The school also reserves the right to remove any pupil from school transport permanently if they persistently ignore the rules and regulations.

September 2020