

ST TERESA'S EFFINGHAM

DAY & BOARDING SCHOOL FOR GIRLS

ADMISSION TO ST TERESA'S PREP SCHOOL 2023–24

The start of the Admissions process is a girl's registration for entry into the school. This consists of completing a Registration Form and paying the non-refundable Registration Fee and should be done after the first visit and before the Welcome Day.

The first visit usually involves a meeting with the Prep Headteacher and a tour of the school. Next, each child is invited to spend a Welcome Day in school as outlined below. At this time, a report will be requested from the pupil's present school.

Upper Prep (Years 4–6)

Girls seeking a place in Year 4 spend a Welcome Day at the Prep School and are assessed informally during their visit. Girls seeking a place in Years 5 and 6 are also invited in for a Welcome Day but are given more formal assessments in English and Mathematics during their day. We ensure that they are given an opportunity to socialise with their peers, have lunch and enjoy other classroom and social activities.

There will be an opportunity on the Welcome Day to meet the Prep Headteacher who would also expect to have viewed the child's most recent school report (and other educational/medical reports where appropriate) prior to the Welcome Day.

Acceptance

On acceptance of a place, parents are asked to complete a Form of Acceptance and pay a deposit which is refundable when the pupil leaves the school.

Open Events

Open Mornings are held twice a year for prospective pupils and their parents. Details on our website or from the Director of Admissions on 01372 750204.

Fee Reductions

A reduction in fees is offered from Reception upwards (for the second and subsequent children) when two siblings or more are at St Teresa's and/or Cranmore/Manor House at the same time. This will be a 10% discount on the second child, 15% on the third child and, 20% on the fourth and subsequent children. Girls who have sisters at the school are, where possible, given priority on entry. Any bursaries will be applied after the sibling discount.

School Admissions Contact

Forms are available to download from our website (www.st-teresas.com) or from Annabel Charles, Director of Admissions, on 01372 750204 or by email to a.charles@effinghamschools.org

Please see overleaf

ST TERESA'S TERMLY FEES ACADEMIC YEAR 2023–2024

Fees are per term unless indicated otherwise

ST TERESA'S EFFINGHAM PREPARATORY PUPILS

Year 3 (7+ to 8+ years)	£5,050
Year 4 (8+ to 9+ years)	£5,300
Years 5 and 6 (9+ to 11+ years)	£5,795

All fees include a mid-morning snack and lunch.

ST TERESA'S EFFINGHAM SENIOR DAY PUPILS

General Education including most books and stationery. Parents will be asked to give written consent for any additional books or teaching materials to be charged as extras. **All day fees include lunch.**

Years 7/8	£6,995
Years 9/10/11/12/13	£7,195

ST TERESA'S EFFINGHAM SENIOR BOARDERS

Weekly Boarding: (Sunday pm to Friday pm)	Years 7/8	£10,795
	Years 9/10/11/12/13	£10,895
Full Boarding:	Years 7/8	£11,995
	Years 9/10/11/12/13	£12,195

Flexi Boarding: Per night, subject to availability £65

Note: Girls in the Sixth Form will be expected to purchase their own textbooks from the school for their 'A' level Studies. At the end of the 'A' level course these books may be retained by the pupil for future reference while at College or University or sold, if still current and applicable to the course, to other pupils.

LEARNING SUPPORT Per period. £30 for 30 mins, £40 for 40 mins, £60 for 60 mins

TRANSPORT

Return fare:	Zone 1 (Annual Administration Fee)	£20
	Zone 2	£550
	Zone 3	£605
	Zone 4	£615

REGISTRATION

All applications must be accompanied by a fee of £75 to cover registration and entrance exam. This fee is non-returnable.

DEPOSIT

On acceptance, parents are required to pay a deposit as follows:

Day Girls	£600
Boarders from EU Countries	£1,500
Boarders from outside the EU	£11,995

This deposit will be held as collateral against expenses incurred during their daughter's final term at the school (i.e. it will be offset against the final incidentals account and a refund will be made where applicable).

PAYMENT OF FEES

Payment both for fees and the previous term's extras are due on the first day of each term, unless the monthly instalment payment system has been previously agreed. Interest of 3% per annum above the base rate of the School's bank will be charged on amounts overdue. It should be noted that acceptance of a place constitutes an agreement to pay fees due on or before the first day of each term.

WITHDRAWAL OF PUPILS

A full term's notice **in writing** to the Headmistress, is required before a pupil is removed from the School, failing which a full term's fees are payable in lieu. Similar notice is required if there is to be any other change in status e.g. if boarding, music tuition, transport or other extra is to be discontinued, failing which a full term's fees are payable.