

ST TERESA'S EFFINGHAM

DAY & BOARDING SCHOOL FOR GIRLS

ADMISSION TO ST TERESA'S PREP SCHOOL 2020–21

The start of the Admissions process is a pupil's registration for entry into the school. This consists of completing a Registration Form and paying the non-refundable Registration Fee and should be done after the first visit and before the Welcome Day.

The first visit involves a meeting with the Prep Headteacher and a tour of the school. Next, each child is invited to spend a Welcome Day in school as outlined below. At this time, a report will be requested from the pupil's present school.

Lower Prep (Year 2)

Girls seeking a place in our Lower Prep spend a Taster Session at the Prep School. This gives them the opportunity to meet their peers and the class teacher and provides us with the opportunity to observe them in situ. At this time the girls' literacy and numeracy skills are assessed informally through classroom activities.

Upper Prep (Years 3–6)

Girls seeking a place in Years 3 and 4 spend a Welcome Day at the Prep School and are assessed informally as outlined above. Girls seeking a place in Years 5 and 6 are also invited in for a Welcome Day but are given more formal assessments in English and Mathematics during their day. We ensure that they are given an opportunity to socialise with their peers, have lunch and enjoy other classroom and social activities.

There will be an opportunity on the Welcome Day to meet the Prep Headteacher who would also expect to have viewed the child's most recent school report (and other educational/medical reports where appropriate) prior to the Welcome Day.

Acceptance

On acceptance of a place, parents are asked to complete a Form of Acceptance and pay a deposit which is refundable when the pupil leaves the school.

Open Events

Open Mornings are held twice a year for prospective pupils and their parents. Details on our website or from the Director of Admissions on 01372 750204.

Fee Reductions

A reduction in fees is offered from Reception upwards (for the second and subsequent children) when two siblings or more are at St Teresa's and/or Cranmore at the same time. This will be a 10% discount on the second child, 15% on the third child and, 20% on the fourth and subsequent children. Girls who have sisters at the school are, where possible, given priority on entry. Any bursaries will be applied after the sibling discount.

School Admissions Contact

Forms are available to download from our website (www.st-teresas.com) or from Annabel Charles, Director of Admissions, on 01372 750204 or by email to a.charles@effinghamschools.org

Please see overleaf

ST TERESA'S TERMLY FEES ACADEMIC YEAR 2020–2021

Fees are per term unless indicated otherwise

ST TERESA'S EFFINGHAM PREPARATORY PUPILS

Year 1 (5+ to 6+ years)	£3,525
Year 2 (6+ to 7+ years)	£3,975
Years 3 and 4 (7+ to 9+ years)	£4,495
Years 5 and 6 (9+ to 11+ years)	£4,895
Weekly Boarding (Sunday pm to Friday pm)	£8,505
Full Boarding	£9,555
Flexi Boarding (subject to availability)	£55 per night

All fees include a mid-morning snack and full day fees also include lunch.

EXTRAS

Note: Parents will be asked to give written consent for these extras.

Dancing	Tap or Modern (Year 3 to Year 6)	£85
Music	Individual Lessons (Payable direct to visiting music teachers)	Available on request
	Singing (Payable direct to visiting music teachers)	Available on request
	Instrumental lessons (Payable direct to visiting music teachers)	Available on request
	Hire of Instrument	Available on request
	Judo, Gymnastics, Scuba Diving	Available on request
	Drama (L.A.M.D.A.) (Year 1 to Year 6)	£135
	Tennis/Horse Riding Individual/Group Lessons	Available on request
	Learning Support – per period	£30 for 30 mins, £40 for 40 mins, £60 for 60 mins

TRANSPORT

Return fare:	Zone 1	£150
	Zone 2	£505
	Zone 3	£550
	Zone 4	£560

REGISTRATION All applications must be accompanied by a registration fee of £75. This fee is non-returnable.

DEPOSIT

On acceptance, parents are required to pay a deposit as follows:

Day Girls	£600
Boarders from EU Countries	£1,500
Boarders from outside the EU	£9,555

This deposit will be held as collateral against expenses incurred during their child's final term at the school (i.e. it will be offset against the final incidentals account and a refund will be made where applicable).

PAYMENT OF FEES

Payment both for fees and the previous term's extras are due on the first day of each term, unless the monthly instalment payment system has been previously agreed. Interest of 8% per annum will be charged on amounts overdue. It should be noted that acceptance of a place constitutes an agreement to pay fees due on or before the first day of each term.

WITHDRAWAL OF PUPILS

A full term's notice **in writing** to the Prep Headteacher; is required before a pupil is removed from the School, failing which a full term's fees are payable in lieu. Similar notice is required if there is to be any other change in status e.g. if boarding, music tuition, transport or other extra is to be discontinued, failing which a full term's fees are payable.